



A Form No. 2 (Revised 1981)

FOREIGN SERVICE OF THE PHILIPPINES
EMBASSY OF THE PHILIPPINES
JAKARTA, INDONESIA

APPLICATION FOR NON-IMMIGRANTS

Surname First Name Middle Name

Date of Birth Age: Sex: () Male () Female

Place of Birth Citizenship

Civil Status: () Single () Separated () Married () Divorced () Widowed Name of Spouse:

Applicant's Address Contact Number & E-Mail Address:

Occupation Name of Company: Telephone No.:

Names and Ages of Children

Father's Name Mother's Name

Description of Travel Document

Type No. Date Issued Issued By Valid Until

Other persons traveling to the Philippines with applicant under the same or separate travel documents

Port of Entry Purpose of Entry Length of Stay

Address in the Philippines

Reference/s in the Philippines

Name Address Contact Number

Destination after the Philippines

Supporting documents offered for inspection

Were you ever refused any kind of visa for, denied admission into or deported/removed at government expense from the Philippines?

() No
() Yes (State circumstances)

I understand that I may enter the Philippines at a Port of Entry designated by the Philippine Immigration Authorities and with the permission of and under the conditions, including the giving of bond, imposed by those authorities.

I solemnly swear that the foregoing are true to the best of my knowledge and belief.

Signature of Applicant
Date:

Subscribed and sworn to before me this _____ day of _____, _____.

Notary Public/Commissioner of Oaths

(For Official Use Only)

Visa No. _____ granted on _____ as non-immigrant under Section _____ of the Philippine Immigration Act of 1940, as amended.

Valid until _____.

Consul of the Republic of the Philippines

Fee Paid : Rp _____
O.R. No. : _____
Service No. : _____

REQUIREMENTS FOR 9(A) TEMPORARY VISA

TOURIST VISA:

1. Personal appearance of applicant;
2. Duly accomplished Visa Application Form;
3. One (1) recent photograph, with white background, taken within the last three (3) months, size 3.5cm x 4.5 cm. Show frontal facial image, approximately 70-80 percent of the photo;
4. Copy of proof of residence in Indonesia (KTP or KITAS/KITAP);
5. Copy of Applicant's national passport, valid for at least six (6) months beyond the contemplated stay in the Philippines; and previous Philippine visa/s issued, (if any, for reference)
6. Original Letter from the present company/employer stating applicant's complete name, position, nature of business trip and guarantee of repatriation and financial support for the duration of trip with the **copy of passport or identification card of the signatory.**
7. Roundtrip booking reference (departing from Indonesia to other country of destination);
8. Invitation letter from the Philippines with the **copy of the passport or identification card of the one inviting;**
9. Hotel Booking
10. Proof of sufficient funds for travel expenses, accommodation and subsistence, such as bank statement, bank book, certificate of deposits and investments, etc. or notarized letter of guarantee from applicant's host or sponsor in the Philippines;
11. **Additional documentation/requirement may be required at the discretion of the Visa Officer.**

BUSINESS VISA:

1. Personal appearance of applicant;
2. Duly accomplished Visa Application Form;
3. One (1) recent photograph, with white background, taken within the last three (3) months, size 3.5cm x 4.5 cm. Show frontal facial image, approximately 70-80 percent of the photo;
4. Copy of proof of residence in Indonesia (KTP or KITAS/KITAP);
5. Copy of Applicant's national passport, valid for at least six (6) months beyond the contemplated stay in the Philippines; and previous Philippine visa/s issued, (if any, for reference)
6. Roundtrip booking reference (departing from Indonesia to other country of destination);
7. Letter of Invitation from sponsor/company in the Philippines with the **copy of the passport or identification card of the one inviting.**
8. Original Letter from the present company/employer stating applicant's complete name, position, nature of business trip and guarantee of repatriation and financial support for the duration of trip with the **copy of passport or identification card of the signatory.**
9. Proof of sufficient funds for travel expenses, accommodation and subsistence, such as bank statement, bank book, certificate of deposits and investments, etc. or notarized letter of guarantee from applicant's host or sponsor in the Philippines;
10. Hotel Booking;
11. **Additional documentation/requirements may be required at the discretion of the Visa Officer.**

Note: Collection of passport may be delegated to a relative or company representative provided there is a letter from the applicant authorizing representative to receive the passport. **Originals and photocopies** of the required documents should be submitted upon filing of the application.