



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
KEDUTAAN BESAR REPUBLIK FILIPINA
JAKARTA

REQUEST FOR QUOTATION

(Annual Planning Workshop and Physical Fitness Activity)

The Embassy of the Republic of the Philippines in Jakarta, Indonesia intends to procure a Lease of Venue, with Accommodations, Meals and Supplies for its Annual Planning Workshop and Physical Fitness Activity on 28-29 November 2020.

Approved Budget for the Contract (ABC) is IDR80,000,000.00 or USD5,714.00, Terms of Reference (TOR) are attached.

The Embassy invites all interested technically, legally and financially capable companies to submit their respective quotations for the procurement, accepting the TOR and not exceeding the ABC, not later than 18 November 2020. The Embassy accepts open quotations submitted directly, through facsimile or email at the address and fax numbers given below:

Mr. Bradley D. Hilongo
Acting Property Officer
Jl. Imam Bonjol 8 Menteng Jakarta Pusat Indonesia
Tel. No. : 3100334
Fax No. : 3151167
Email : jakartape@gmail.com.

The lowest calculated and responsive quotation/offer shall be selected.

This Request for Quotation shall be posted at the official website of the Embassy (<https://www.philembjkt.com/>) and at conspicuous place in the premises of the Embassy. (Also at PhilGEPS website if facility for overseas procurement is available)

Jakarta, 10 November 2020

By Authority of the Bids and Awards Committee (BAC)


JOEL M. PERALTA
Chairperson, BAC

TERMS OF REFERENCE

Philippine Embassy Annual Planning Workshop and
Physical Fitness Activity
28-29 November 2019
Jakarta

Accommodation

- One (1) Single-occupancy Deluxe Room
- Twelve (15) Twin-sharing Deluxe Rooms
- Meeting Room for **35 persons** on 28 November 2020 from 1000-1800WIB (**interactive planning session/TBA**)
- Physical fitness area for **35 persons** on 29 November 2020 from 0830-1030WIB

Meals

- Coffee break for **35 persons**
- Dinner for **35 persons**
- Lunch for **35 persons**