



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
KEDUTAAN BESAR REPUBLIK
JAKARTA

REQUEST FOR QUOTATION
Expert Practitioner / Licensed Nutritionist

In line with its 2021 Annual Procurement Plan, the Embassy of the Republic of the Philippines in Jakarta, Indonesia intends to procure the services of an Expert Practitioner/ Licensed Nutritionist who will deliver an online lecture to Embassy personnel on the importance of mental and nutritional well-being.

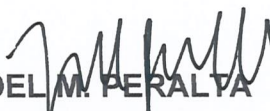
Please refer to the attached Terms of Reference (ToR). The Approved Budget for Contract (ABC) is **USD 800.00**.

The Embassy invites all interested companies/individuals who are technically and legally capable to submit their respective proposal for the procurement not later than **1 December 2021**. The Embassy accepts open quotations submitted directly, through facsimile or email at the address and fax number given below:

Mr. JULIUS P. CALISIN
Property Officer and Attaché
Jl. Imam Bonjol 8, Menteng, Jakarta Pusat, Indonesia 10310
Tel. No. : 3100334
Fax No. : 3151167
Email : jakarta.pe@dfa.gov.ph

24 November 2021, Jakarta

By Authority of the Bids and Awards Committee (BAC)


JOEL M. PERALTA
Chairperson, BAC

No. 8 Jl. Imam Bonjol, Menteng, Jakarta 10310
Tel. No. (+62-21) 310-0334, Fax No. (+62-21) 315-1167
<https://jakartape.dfa.gov.ph>

TERMS OF REFERENCE

Expert Practitioner / Licensed Nutritionist

1. The Approved Budget for Contract (ABC) is **USD 800**.
2. The quotation must be in IDR and for all of the items listed herein.
3. The prices quoted must not be subject to any changes.
4. The quotation must include documents showing that the service provider is technically and legally capable to fulfill the contract.

Technical Specifications / Scope of Service Requirements:

Scope of Lecture	The Expert Practitioner/ Licensed Nutritionist will provide : <ul style="list-style-type: none">• a lecture on nutrition (in English and Filipino) and its link to overall well-being. This talk may be guided by, among others, the data provided by each Embassy personnel prior to the activity;• practical tips and recommendations on the different nutritional needs of the participants according to the sex and different age groups of the participants and medical background; and,• answers to any questions the participants' may have with regard to their own particular circumstances.
Work Experience	Further, the Expert Practitioner/ Licensed Nutritionist must: <ul style="list-style-type: none">• be of reputable character and duly licensed to engage in the practice of holistic medicine and/or dispense advice on nutrition and well-being;• have a deep understanding of Philippine culture, particularly its cuisine and general eating habits;• have a working knowledge of English and Filipino;• have experience in conducting a similar virtual event with foreign missions, embassies; and• submit a Company Profile and/or Curriculum Vitae.
Additional Requirement/s	The Expert Practitioner/ Licensed Nutritionist must have a stable internet connection.
Duration	Date: 13 or 14 December 2021 No. of hours: 2 hours
Payment terms	Payment shall be made within ten (10) days after the event and receipt of invoice.