



**EMBASSY OF THE REPUBLIC OF THE PHILIPPINES**  
KEDUTAAN BESAR REPUBLIK FILIPINA  
**JAKARTA**

**REQUEST FOR QUOTATION**

Purchase of table and chair covers

The Embassy of the Republic of the Philippines in Jakarta, Indonesia intends to procure table and chair covers.

Please refer to the attached Terms of Reference (ToR). The Approved Budget for Contract (ABC) is USD250.00 or its equivalent in IDR.

The Embassy invites all interested technically, legally and financially capable companies to submit their respective proposal for the procurement not later than 14 November 2022. The Embassy accepts open quotations submitted directly, through facsimile or email at the address given below:

Mr. JULIUS P. CALISIN  
Property Officer and Attaché  
Jl. Imam Bonjol 8 Menteng Jakarta Pusat Indonesia  
Tel. No. : 3100334  
Email : [julius.calisin@dfa.gov.ph](mailto:julius.calisin@dfa.gov.ph)

This Request for Quotation shall be posted at the official website of the Embassy (<https://jakartape.dfa.gov.ph/>), at a conspicuous place in the premises of the Embassy. It shall be also be posted at the PhilGEPS website facility for procurements abroad if the facility is available.

Jakarta, 11 November 2022

By Authority of the Bids and Awards Committee (BAC)

  
**JOEL M. PERALTA**  
Chairperson, BAC

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## Terms of Reference

### Purchase of table and chair covers

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#### General Conditions

1. The quotation must include documents showing that the service provider is technically, legally, and financially capable to fulfil contract.
2. The quotation must be in IDR and for all the of items listed herein.
3. The quoted price shall be the final price and include all applicable taxes.
4. The prices quoted must be valid and not be subject to any changes.
5. The quotation must include a detailed price computation.

#### Technical Specifications

Description	Quantity
<b>Table cover</b> Color: black Length: 182 cm Width: 76 cm Height: 70 cm Material: Stretchable cloth	10
<b>Chair cover</b> Back height: 45-60cm Back Width: 36-50cm Seat length: 36-50cm Seat Width: 36-50cm Leg height: 45cm	40

#### Payment Terms

1. Payment shall be made within thirty (30) working days upon receipt invoice and complete delivery of equipment.