



EMBASSY OF THE REPUBLIC OF THE PHILIPPINES
KEDUTAAN BESAR REPUBLIK FILIPINA
JAKARTA

REQUEST FOR QUOTATION

Comprehensive Insurance for the Official Residence

In line with its 2022 Annual Procurement Plan, The Embassy of the Republic of the Philippines in Jakarta, Indonesia intends to procure comprehensive (Property All Risk + Terrorism and Sabotage) insurance for the Official Residence's real and personal property located at No. 38, Jl. Imam Bonjol, Menteng, Jakarta Pusat, DKI Jakarta 10310 for the period 16 February 2022 to 16 February 2023.

Please refer to the attached Terms of Reference (ToR). The Approved Budget for Contract (ABC) is USD1,000.00 or IDR14,000,000.00 with exchange rate fixed at USD1.00 = IDR14,000.00.

The Embassy invites all interested technically, legally and financially capable companies to submit their respective proposal for the procurement not later than 02 February 2022. The Embassy accepts open quotations submitted directly, through facsimile or email at the address and fax number given below:

Mr. JULIUS P. CALISIN
Property Officer and Attaché
Jl. Imam Bonjol 8 Menteng Jakarta Pusat Indonesia
Tel. No. : 3100334
Fax No. : 3151167
Email : julius.calisin@dfa.gov.ph

This Request for Quotation shall be posted at the official website of the Embassy (<https://jakartape.dfa.gov.ph/>), at conspicuous place in the premises of the Embassy. It shall be also be posted at the PhilGEPS website facility for procurements abroad if the facility is available.

Jakarta, 26 January 2022

By Authority of the Bids and Awards Committee (BAC)


JOEL M. PERALTA
Chairperson, BAC

Terms of Reference

1. The Approved Budget for Contract (ABC) is USD1,000.00 or IDR14,000,000.00 with exchange rate fixed at USD1.00 = IDR14,000.00.
2. The quotation must be in IDR and for all the of items listed herein;
3. The prices quoted must be valid and not be subject to any changes;
4. The quotation must include documents showing that the service provider is technically, legally, and financially capable to fulfill contract; and
5. The quoted price shall be the final price and include all applicable taxes.

Requirements:

Type	Property All Risk + Terrorism and Sabotage
Insured Address	Embassy of the Philippines, Jakarta, No. 38, Jl. Imam Bonjol, Menteng, Jakarta Pusat, DKI Jakarta 10310
Coverage Duration	12:00 noon, 16 February 2022 – 12:00 noon, 16 February 2023
Insurance Coverage	<ul style="list-style-type: none">• All risk of sudden, unforeseen, and accidental physical loss or damage to the property(s)/interest(s) insured which renders it/them in necessity for a repair, reinstatement, or replacement.• All real and personal property of the insured or those for which the insured is responsible or has assume responsibility, located on its premise(s), including but not limited to:<ul style="list-style-type: none">○ building and supporting building;○ security post;○ fences and gate;○ storage;○ shed;○ parking canopy; and○ Fixtures and fittings, and anything attaching and belonging to the abovementioned structures.• Contents: All contents of a building relevant to the operational of administrative work including but not limited to the following:<ul style="list-style-type: none">○ computers;○ desks;○ chairs;○ filing cabinets;○ office and furniture;

	<ul style="list-style-type: none"> ○ safety vault; and ○ other relevant property.
Total Sum Insured	At least IDR15,000,000,000.00
Deductibles	<ul style="list-style-type: none"> • Terrorism and Sabotage <ul style="list-style-type: none"> ○ Maximum of 10% of claim of or IDR10,000,000.00 whichever is higher. • All Property Risk <ul style="list-style-type: none"> ○ Fire, lightning, Explosion, Aircraft Damage & Smoke. <ul style="list-style-type: none"> ▪ Maximum of 5% of claim or .01% of total sum insured, whichever is higher. ○ Riots, Strike, Malicious Damage <ul style="list-style-type: none"> ▪ Maximum of 10% of claim or IDR10,000,000.00 whichever is higher. ○ Civil Commotion <ul style="list-style-type: none"> ▪ Maximum 10% of claim or IDR10,000,000.00 whichever is higher. ○ Typhoon, Windstorm, Flood, Water Damage <ul style="list-style-type: none"> ▪ Maximum 10% of claim or IDR10,000,000.00 whichever is higher.
Payment Terms	Payment shall be made within 10 days after the receipt of invoice and original insurance policy.